

**MINUTES**  
**TRANSIT ADVISORY COMMITTEE**  
**September 3, 2003**

Meeting Location: Large Conference Room  
1000 Spring Street, Paso Robles

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**CALL TO ORDER**

Called to order by Chairperson Joe Dutra at 2:05 pm.

**ROLL CALL**

Members Dutra, Rouch, Gillespie, Costa and Rouch were in attendance. Committee member Iversen being absent.

**PUBLIC COMMENT**

Chairperson Dutra discussed the Senior Citizens Health Fair to be held on Saturday, November 1, 2003 at the Senior Center. Committee member Rouch will man a booth and answer questions for those attending about the City's transit system.

**CONSENT AGENDA**

1. Minutes of the meeting of June 4, 2003 were approved on motion by Bill Rouch and seconded by Terry Gillespie and passed unanimously.
2. The Transit Report for the month of June, 2003 was presented. Staff reported that all previous ridership records have been surpassed. The report will be modified to show cost per hour, cost per mile, etc. Operating expenses will also be included in the new report. The transit report was approved on motion by Gary Costa, seconded by Terry Gillespie and passed unanimously.

**COMMITTEE COMMUNICATIONS**

1. Discussion was held regarding the next election of officers. The terms of Gary Costa, Terry Gillespie and Joe Dutra expire on October 31, 2003. It was decided to send letters to current committee members asking if they wished to be reappointed and if so for what position. The matter will be discussed at the next regular meeting on November 5, 2003.
2. Committee member Iversen's letter of June 13, 2003 was discussed. The following is a list of the items and committee recommendations that will be presented to the Streets and Utilities Committee :

- a. Red Curbs. It is proposed to lengthen the bus stop red curb areas from 40 feet to 60 feet. The buses are unable to pull into the 40 foot parking space when other vehicles are parked on the street. Committee member Gillespie will check with other agencies to determine the average length of the red curb used for transit buses. Motion by Costa, seconded by Gillespie and passed unanimously.
- b. 10<sup>th</sup> and Spring Street Transit Stop Relocation. The committee recommends that the stop at 10<sup>th</sup> and Spring Street remain at that location and that the stop at 14<sup>th</sup> and Spring be relocated to the area between 12<sup>th</sup> and 13<sup>th</sup> Street next to SESLOC. Motion by Costa, seconded by Gillespie and passed unanimously.
- c. 28<sup>th</sup> and Spring Street Stop. The committee recommends that the signage located in the 3000 block of Spring Street be moved to the 2900 block near the senior housing at 2940 Spring Street. Motion by Costa, seconded by Rouch and passed unanimously.
- d. Bench Donated by SLORTA. The city had previously installed a bench at 1<sup>st</sup> and Oak Street for use by SLORTA passengers. A bench was then purchased by SLORTA for that location and is now available for use at another location to be determined by the committee. Discussion was held on which location would be best served by the bench. It was recommend that it be placed either at the Transit Center or Dry Creek stops. Since there are more than 15 passengers at both stops, the committee recommends that a shelter and bench be installed at both locations. Moved by Costa, seconded by Gillespie and passed unanimously.

## **STAFF COMMUNICATIONS**

1. Staff presented a progress report on the Short Range Transit Plan. Moore & Associates will develop an improved marketing plan and public information strategy for the overall system. Modifications to the transit reports will be made in order to include standard performance measurements.
2. Staff presented taxi ridership data on the number of trips by day after 7:00 p.m. from April 7<sup>th</sup> to June 25 2003. Report was accepted and filed.
3. Discussion was held regarding the investigation of contracts with the City of Atascadero involving maintenance of their transit vehicles. Currently they are using Atascadero Ford for maintenance and repairs on their system. It is suggested that the City of Paso Robles enter into a contract with Atascadero to perform the maintenance of their transit vehicles along with sharing the management/coordination of their system. The possibility exists that Atascadero may contract with Morro Bay for this same service. Sharing of maintenance/operation would benefit those cities involved.
4. Discussion of the SLOCOG North County Transit Study was postponed to a future meeting.
5. Demand response was discussed with regard to 24 hour reservations. Due to the fact that there is only one DAR bus, it is difficult to accommodate those reservations. It is possible to make advance reservations after 5:00 p.m. daily.
6. Computerized dispatch for the system will not be recommended at this time.

7. Subscription services with only one bus is too difficult. It leaves no time for other service.
8. The committee discussed eliminating “flag down” stops. No action was taken.
- 9.

#### **WRITTEN COMMUNICATIONS**

None.

#### **ADJOURNMENT**

Meeting was adjourned at 3:30 pm to the next regular meeting of November 5, 2003.